Marian College Kuttikkanam Autonomous

NAAC Reaccredited with A++ Grade (CGPA- 3.71)

Kuttikkanam P.O. Peermade, Idukki District, Kerala, 685531

Email: admission@mariancollege.org

Website: www.mariancollege.org

ADMISSION TO POST GRADUATE DEGREE PROGRAMMES- 2027

PROSPECTUS

Marian College Kuttikkanam Autonomous is a Government-aided Autonomous institution officially recognized under sections 2(f) and 12B of the UGC Act of 1956. The College has consistently achieved high rankings in its NAAC accreditation assessments. In the most recent assessment conducted in March 2023 during its fourth accreditation cycle, Marian had been re-accredited with an impressive CGPA of 3.71 with an A++ Grade.

From the very beginning, Marian College has been committed to upholding rigorous standards of excellence in all its endeavours. The dedicated support of a diverse group of passionate and knowledgeable educators has played a pivotal role in propelling Marian to achieve remarkable academic accolades. The steadfast commitment of the Management has consistently fueled the pursuit of academic excellence by making timely investments in infrastructure and educational resources. The programmes offered at Marian are distinctively crafted with an unwavering commitment to promoting social justice. These programmes are also designed to prepare students for the challenges they will encounter in their future endeavors. Serving as a hub for knowledge generation and empowerment, the College has consistently been at the forefront in embracing new curricular and extracurricular initiatives.

Our PG programmes are designed to provide specialized knowledge, advanced skills and research proficiency in specific fields of study. Whether you seek to deepen your understanding of a subject or

aspire to contribute to the frontiers of knowledge, our PG programmes provide the ideal platform to achieve your academic and professional goals. Marian boasts of an array of erudite faculty who are dedicated to fostering a supportive and intellectually stimulating learning environment.

The admission process to our PG programmes follows a rigorous and merit-based approach. Eligibility criteria, admission procedure etc. may vary for different programmes. Shortlisted candidates may be required to undergo additional evaluations specific to their chosen programmes. *

PROGRAMMES OFFERED

Aided Stream

Sl. No	Programme	Number of Semesters	Sanctioned Seats
1.	MA in Hospitality and Tourism Management (MHTM)	4	25
2.	Master of Commerce (M Com)	4	15

Self-Financing Stream

Sl. No	Programme	Number of Semesters	Sanctioned Seats
1.	Master of Commerce (M Com)	4	25
2.	Master of Social Work (MSW)	4	30
3.	MA Communication and Media Studies (MCMS)	4	30
4.	Master of Computer Applications (MCA)	4	60
5.	Master of Business Administration (MBA)	4	180

MARIAN COLLEGE
KUTTIKKANAM
AUTONOMOUS
MAKING COMPLETE

HOW TO APPLY?

- Applications shall be submitted online through the College website.
- Applications for Management quota also shall be submitted online. However, a hard copy of the application (print out of the online application) shall be submitted to the College office.
- Fee for application form is ₹ 500/- (₹ 200/- for SC/ST candidates).
- Fee shall be remitted through payment gateways provided in the College website.
- Application fee once remitted will not be refunded.
- Candidates awaiting results of qualifying examinations are also eligible to apply.

ELIGIBILITY

PROGRAMME	ELIGIBILITY
MA in Hospitality and Tourism Management (MHTM)	Any Bachelor's Degree from Mahatma Gandhi University, Kottayam or of any recognized University or authority accepted by Mahatma Gandhi University, Kottayam as equivalent thereto with not less than a CGPA of 1.80 out of 4 in the Core group (Core+Complementary+Open) **OR** CCPA of 4.50 out of 10 on the Core group (Core+Complementary+Open) **OR** With not less than 45% marks for Part III subjects (Main/ Core + Subsidiaries/Complementaries)
Master of Commerce (M Com)	Bachelor's Degree in Commerce /BBA/BBM from Mahatma Gandhi University or of any recognized University or authority accepted by Mahatma Gandhi University as equivalent thereto with not less than a CGPA of 1.60 out of 4 in the Core Group (Core + Complementary + Open Courses) **OR**

	CCPA of 4 out of 10 in the Core Group (Core + Complementary + Open Courses) **OR** With not less than 40% marks in Part III subjects (Main/Core + subsidiaries/ Complementaries) are eligible to pursue M Com Programme on a regular basis. **OR** BCom LLB holders of University of Kerala / B Voc Accounting and Taxation Holders are also eligible to apply.
Master of Social Work (MSW)	Any Bachelor's Degree from Mahatma Gandhi University or of any recognized University or authority accepted by Mahatma Gandhi University as equivalent thereto with not less than a CGPA of 1.80 out of 4 in the Core group (Core+Complementary+Open) **OR** CCPA of 4.50 out of 10 on the Core group (Core+Complementary+Open) **OR** With not less than 45% marks for Part III subjects (Main/ Core + Subsidiaries/Complementaries
MA Communication and Media Studies (MCMS)	Any Bachelor's Degree from Mahatma Gandhi University or any recognized University or authority accepted by Mahatma Gandhi University as equivalent thereto with a CGPA of 1.8 out of 4 in the Core group (Core+Complementary+Open) **OR** CCPA of 4.5 out of 10 on the Core group (Core+Complementary+Open) **OR**

	With not less than 45% marks for Part III subjects (Main/ Core + Subsidiaries/Complementaries)
Master of Computer Applications (MCA)	Passed BCA/ B Sc (Computer Science) /B Sc (IT), BE (CSE), B Tech (CSE)/ BE (IT)/B Tech (IT) or equivalent Degree **OR** Passed BE/ B Tech/ B.Sc. / B.Com./ B.A./ B Voc. etc. with Mathematics at 10+2 Level or at Graduation Level (with additional bridge Courses as per the norms of the concerned University) Obtained at least 50% marks (45% marks in case of candidates belonging to reserved category) in the qualifying Examination **Note:** • Candidates with such degrees awarded by the Mahatma Gandhi University or any other degree recognized as equivalent to degrees by the Mahatma Gandhi University also are eligible to apply • Reservation of seats shall be as per rules prescribed in the relevant rules by the Directorate of Technical Education, Government of Kerala from time to time The Selection Process is based on the score obtained in the Kerala MCA Entrance Examination for the respective academic year, and the degree marks of the candidate.
Master of Business Administration (MBA)	Admission to the MBA course is done as per the directives of the Admission Supervisory Committee (ASC) and University Norms. • A pass certificate in any Bachelor's Degree Examination from Mahatma Gandhi University or an equivalent degree from any other University duly recognized by M G University. • Under the grading system, 'C' Grade of Mahatma Gandhi University with not less than 50% marks in aggregate or an equivalent thereto from other recognised Universities with not less than 50%

	marks in aggregate. The said percentage should be accounted by using the Grade Conversion Formula. • Candidates must also secure a minimum 10% score in the KMAT-Kerala/CMAT/CAT entrance test. • Admission is done based on the entrance, GD and interview score. Due weightage will be given for the academic performance as well.

Relaxation in Marks in the qualifying examination:

Kerala Scheduled Caste/Scheduled Tribe Category: The minimum requirement for admission to PG programmes is a pass in the qualifying examination for the Kerala Scheduled caste /Scheduled tribe categories.

SEBC Category: A relaxation of 3% marks in the qualifying examination from the prescribed minimum is allowed (See Annexure I (d)) i.e. CGPA of 1.88 for CBCSS (2009), CCPA of 4.7 for CBCSS (2013/2017), applicants and 47% marks for pre-CBCSS applicants for admission to M Sc programmes and CGPA of 1.68 for CBCSS (2009), CCPA of 4.2 for CBCSS (2013/2017) applicants and 42% marks for pre-CBCSS applicants for admission to M.A/M.Com programmes.

OEC Category: A relaxation of 5% marks in the qualifying examination from the prescribed minimum is allowed (See Annexure I (c) i.e. CGPA of 1.80 for CBCSS (2009), CCPA of 4.5 for CBCSS (2013/2017) applicants and 45% marks for pre - CBCSS applicants for admission to M Sc programmes and CGPA of 1.60 for CBCSS (2009), CCPA of 4.0 for CBCSS (2013/2017) applicants and 40% marks for pre CBCSS applicants for admission to MA/M Com programmes.

Persons with Disability (Divyangjan) category: A relaxation of 5% marks in the qualifying examination from the prescribed minimum is allowed i.e. CGPA of 1.80 for CBCSS (2009), CCPA of 4.5 for CBCSS (2013/2017) applicants and 45% marks for pre - CBCSS applicants for admission to M Sc programmes and CGPA of 1.60 for CBCSS (2009), CCPA of 4.0 for CBCSS (2013/2017) applicants and 40% marks for pre CBCSS applicants for admission to MA/M Com programme.

- Claims for mandatory reservations shall be made at the time of submission of application with supporting documents as required.
- The claims for mandatory reservations once made in the application form cannot be altered by the candidate under any circumstances.
- There is no age limit for applying to various PG programmes.
- Academic eligibility shall be satisfied as on the last date for submission of academic data.
- If an applicant is found to have indulged in ragging in the past or if it is noticed later, admission will be denied or he/she will be expelled from the College.

BONUS MARKS / DEDUCTION OF MARKS

Bonus Marks: - The Bonus marks will be awarded as follows:

a. Bonus marks of 10 will be awarded to 'B' and 'C' Certificate holders of NCC in proof of their high proficiency. The bonus marks will be awarded on the basis of the NCC certificates signed by the Director and issued by the Directorate provided the candidates have secured at least 75% attendance after having participated in NCC activities during the period of study for Undergraduate programmes.

b. Bonus marks of 5 will be awarded to NSS certificate holders. The bonus marks will be awarded on the basis of NSS certificates signed by the Vice-Chancellor or the Pro-Vice-Chancellor of the University and issued to volunteers who have completed 240 hours of work within a period of 2 years of undergraduate study immediately preceding the P.G programmes for which admission is sought.

c. The claim of candidates who have participated in NCC/NSS activities prior to the University level programme i.e. Higher Secondary / Plus Two / Vocational Higher Secondary etc. will not be taken into account for awarding bonus marks.

d. The benefit of bonus marks can be scored by a candidate only under one category, ie, for either NSS or NCC.

e. A bonus marks of 15 will be awarded to the Ex-servicemen /widows and children of Ex-service men seeking admission to the P.G. Programmes. Applicants in this category shall invariably produce the certificate in support of their claim at the time of admission. The certificate shall be obtained not earlier than six months from the last date of submission of

application from the military authorities or State/Zilla Sainik Welfare Officer to the effect that the applicant is an ex-service man himself/herself/ the son/daughter of ex-service man.

f. Bonus marks will be added only if the candidate has obtained the minimum qualifying marks prescribed by the College in the qualifying examination while calculating the index marks.

Deduction of Marks: - Deduction will be made from the total ranking marks for those candidates who had availed more than one chance in passing the qualifying examination as detailed below:

a. Handicap mark of 5 will be deducted from the total rank marks for each additional appearance he/she has taken for completing the qualifying examination. Number of chances means the number of chances for passing any part of the qualifying examination excluding cancellation. In the case of grades where marks range is given, the mid value will be taken for computation of index marks.

SELECTION PROCEDURE

MA in Hospitality and Tourism Management (MHTM)

Selection of the students is made on the basis of the rank list prepared as per existing rules of reservation by the state. The merit mark will be the cumulative score of any one of the national level management entrance examinations like MAT, CAT, CMAT/state level management entrance examination (KMAT) and personal interview.

For the purpose of preparation of final rank list, the total marks will be calculated out of 150. The breakup of marks shall be:

- Entrance Test – 75 Marks
- Personal Interview – 75 Marks.

For applicants without a valid score from a national level management entrance examination, the College may conduct an entrance test in the similar pattern.

MARIAN COLLEGE
KUTTIKKANAM
AUTONOMOUS
MAKING COMPLETE

Master of Commerce (M Com)

CBCSS Pattern (2009)	CBCSS Pattern (2013/2017)	Pre CBCSS Pattern
For Graduates who have passed B Com Model I Programme		
CGPA secured for Core course X total credit of core course + CGPA (Complementary course) X total credit of complementary course / (total credit for core course + total credit for complementary course) (A) Ax25 = percentage of marks (B) Bx10 = marks out of 1000 (C) Index mark = C + weightage + bonus marks – handicap marks, if any	CCPA secured for Core course X total credit of core course + CCPA (Complementary course) X total credit of complementary course / (total credit for core course + total credit for complementary course) (A) Ax10 = percentage of marks (B) Bx10 = marks out of 1000 (C) Index mark = C + weightage + bonus marks – handicap marks, if any	Marks secured for part III Main Papers is converted into 1000. Index mark is calculated after adding/deducting weightage/bonus/handicap marks, if any

For Graduates who have passed B Com Model II/Model III/BBA/BBM		
CGPA secured for part III core courses is converted into percentage marks by multiplying the same by 25. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10.	CCPA secured for part III core courses is converted into percentage marks by multiplying the same by 10. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10.	In the case of candidates who have passed B Com Model II, marks secured for part III Core Papers is converted into 1000. In the case of candidates who have passed BBA total marks obtained excluding the marks of English, Social Project, Management Project, Viva shall be converted to 1000 and in the case of candidates who have passed BBM total marks obtained excluding the marks of English, Industrial training and Project report and Comprehensive VivaVoce shall be converted to 1000. In the case of candidates who have passed B Voc Accounting and Taxation, the total marks obtained shall be converted to 1000. Index mark is calculated after adding /deducting weightage/bonus/handicap marks, if any.

Master of Social Work (MSW)

Aptitude and suitability of the candidates are assessed on the basis of Aptitude test, Group Discussion and Personal Interview.

Merit list will be prepared based on the following criteria.

1. **Aptitude Test:** (50 Marks) There will an aptitude test conducted by the School of Social Work consisting of objective type questions to check the aptitude for social work profession, verbal ability, reasoning, language proficiency in English and General Knowledge.

2. **Group Discussion (GD)**: (50 Marks) Shortlisted candidates will be called for a Group Discussion. Theme for the GD will be given on the spot.

3. **Personal Interview:** (50 Marks) Students who attend GD will also be invited for a personal interview.

MA Communication and Media Studies (MCMS)

Selection is made on the basis of merit list prepared and published.

The merit marks will be the cumulative score of the following:

1. **Entrance Examination**: Candidates will be called for an entrance examination conducted by the Department. Maximum marks for the test will be 50.

2. **Personal Interview**: The shortlisted candidates will be called for a Personal Interview. Maximum marks for Personal Interview will be 50.

3. Rank list will be prepared based on the scores obtained in the Entrance Examination and Personal Interview: out of 100 marks.

Master of Computer Applications (MCA)

- Seats are filled based on the mark of the qualifying examination and personal interview.
- The breakup of marks shall be:
    1. Marks of the qualifying examination: 50 marks
    2. Personal Interview: 50 marks
- Students should be in the rank list published by LBS

Reservations of seats, will be as per Government and University norms.

Master of Business Administration (MBA)

Selection of the students is made based on the rank list prepared as per existing rules of reservation by the state. The merit marks will be the cumulative score of any one of the national-level management entrance examinations (80 marks), group discussion (10 marks) and personal interview (10 marks). Due consideration will also be given to the academic performance in the undergraduate programme.

CLASSIFICATION OF SEATS FOR PG PROGRAMMES

Merit:	80% of the total seats in Aided programmes
	50% of the total seats in Self Financing programmes
Management Quota:	20% of the total seats in the Aided programmes
	50% of the total in the Self-Financing programmes.
***Inter se* merit:**	As per University/ Government norms.

DOCUMENTS TO BE PRODUCED AT THE TIME OF ADMISSION

All certificates shall be produced in original

1. Mark lists & Degree / Provisional Certificate of the qualifying examination
2. Eligibility Certificate (if required)
3. Conduct Certificate
4. Transfer Certificate
5. Migration Certificate (if required)
6. Fee Receipt of application form
7. Community/ Caste certificate from revenue authorities (if required)
8. Income Certificate from revenue authorities (For candidates eligible for fee concession)

PROHIBITION OF RAGGING

Ragging is totally prohibited in the institution, and anyone found guilty of ragging and/or abetting ragging, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with the **UGC REGULATIONS ON CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS** as well as under the provisions of any penal law for the time being in force.

SUBMISSION OF AFFIDAVITS

At the time of admission, two affidavits shall be submitted by the students – one signed by the parent/guardian of the applicant and the other by the student. The content of the affidavits to be submitted is made available in college website.

MARIAN COLLEGE
KUTTIKKANAM
AUTONOMOUS
MAKING COMPLETE

CONTACT

Marian College Kuttikkanam Autonomous Kuttikkanam P.O. Peermade, Idukki District, Kerala, 685531	Telephone: 04869 232203 Mob.7594971004 Email: admission@mariancollege.org Website: www.mariancollege.org