

MARIAN COLLEGE KUTTIKKANAM AUTONOMOUS

NOTIFICATION

ADMISSION TO POST GRADUATE DEGREE PROGRAMMES

The schedule for admissions to **Master of Social Work (MSW)** Programme for the Academic Year 2026-2027 is approved as follows. The application for admission shall be submitted **online** through the college website www.mariancollege.org

1.	Commencement of online registration	ongoing
2.	Closing of registration for first allotment	04/06/2026
3.	Test and interview for first allotment	05/06/2026
4.	Publication of provisional rank list for first allotment and reporting of errors, if any	09/06/2026
5.	Publication of rank list for first allotment	15/06/2026
6.	Admission of candidates in first allotment	17/06/2026 onwards
7.	Admission of candidates in quota for sports, culture, and persons with disabilities (Divyangjan)	17/06/2026
8.	Commencement of online registration for second allotment	17/06/2026
9.	Special allotment-1 for SC/ST candidates	19/06/2026
10.	Closing of registration for second allotment	will be announced later
11.	Test and interview for second allotment	will be announced later
12.	Publication of rank list for second allotment	will be announced later
13.	Admission of candidates in second allotment	will be announced later
14.	Special allotment-2 for SC/ST candidates	will be announced later
15.	Date of commencement of classes	will be announced later
16.	Date of closing admission	As per University schedule

- Applicants shall fulfil the norms for eligibility for the programme prescribed in the prospectus, at the time of admission.
- Similarly, candidates who fail to produce the provisional/degree certificate before the last date for admission prescribed by Mahatma Gandhi University or before the commencement of the First Semester End Examination (whichever falls earlier) will forfeit their admission for the current academic year.
- Applicants shall ensure that all the required certificates are uploaded in the portal properly.

- Second allotment will be made only if there are vacant seats after the first allotment.
- Communication for entrance test and interview will be made through SMS/WhatsApp/phone call/email to all eligible candidates.
- Applicants for seats in Sports, Cultural, and Person with Disabilities quota shall upload copies of relevant certificates to prove their claim. Originals of these certificates shall be produced at the time of interview.
- Applicants who claim various grace marks also shall upload copies of relevant certificates to prove their claim. Originals of these certificates shall be produced at the time of interview.
- The rank list will be published in the College website only.
- Candidates who have passed the qualifying examination from Universities / Institutions which are not approved by the Mahatma Gandhi University shall produce the eligibility certificates at the time of interview.

Vice-Principal (Academic)

Copy to:

1. Manager/Administrator
2. Principal
3. Members of Executive Council
4. Vice Principals/ Controller of Examinations
5. Director/Head/Program Coordinator of the Department
6. Office Superintendent/Admission Cell
7. Sections concerned/Notice Boards/ Files/Website

Marian College Kuttikkanam Autonomous

Kuttikkanam

Dated: 15/06/2026

MSW Admission 2026

Date and Documents Required

NOTIFICATION

The students are advised to check the website for information about the admission procedure and are required to report to the college on Wednesday, 17 June 2026, at 9:30 am, along with their parents.

- 1. Important Notice: The admission schedule shall be strictly adhered to. Candidates who fail to report for admission with the necessary documents on the date and time as mentioned above in this notification will be deemed as relinquished their claim for admission, and the seat will be allotted to the next eligible candidate in the rank list.**
2. Candidates whose names appear in the rank list shall log in to the admission portal immediately.
3. The link for fee payment of eligible candidates is enabled and they shall pay the fees immediately to ensure their admission.
4. Eligible candidates shall pay fees online through <https://www.mcka.in/pgadmission/>. **No other mode is available for fee payment.**
5. Candidates shall bring a printout of the fee receipt at the time of admission.
6. The link for fee payment for applicants on the waiting list will be enabled as and when a vacancy of seat arises. Hence, candidates are advised to check the admission portal frequently.
7. Candidates seeking admission shall report to the college reception on Wednesday, 17 June 2026, at 9:30 am specified and obtain a token.
8. Applicants reporting for admission shall bring the following documents.

1	Allotment Memo		Downloadable through Applicant Login in www.mcka.in/pgadmission
2	Print out of Receipt of fees paid		
3.	Degree certificate / Provisional Certificate and Consolidated mark list	Original	If the original certificate/mark list is not received yet, a printout of the result sheet shall be produced. The candidate shall submit the original certificate and mark list as and when it is received. Failure to submit the certificate and mark list within the prescribed date would result in cancellation of admission.
4.	SSLC or equivalent certificate issued by the concerned boards.	True Copy	
5.	Transfer Certificate (TC)	Original	
6.	Conduct Certificate (issued within the last six months from the date of admission)	Original	
7.	Migration Certificate (if applicable)	Original	<i>Students from Universities other than Mahatma Gandhi University shall bring Migration Certificate.</i>
8.	Eligibility Certificate (if applicable)	Original	<i>Students from other universities are required to bring eligibility certificate from Mahatma Gandhi University, Kottayam.</i>
9.	Community Certificate	Original	Compulsory for SC & ST candidates
10.	Disability Certificate	Original	If admission is claimed under PD Category
11.	Certificate to prove merit in Sports/ Cultural	Original	For claiming admissions in Sports/Cultural Quota

9. Applicants seeking admissions in various categories/quota shall necessarily produce the certificates to prove their eligibility for admission

10. If an applicant fails to produce certificates to prove his/her claim, he/ she might lose his/her chance for admission. The seat will be allotted to the next eligible candidate in the merit/waiting list.
11. Upon reporting to the college for admission, visit the Hostel Help Desk for hostel admission procedures.
12. Applicants shall be accompanied by their parents for the admission proceedings. In case of grave inconveniences, for the applicant to report personally for admission, he/sheshall delegate his/her father/mother to report at the time specified above with the necessary documents. If the candidate/parents do not report for admission on the date specified, it will be presumed that the candidate has relinquished the claim for admission and the seat will be allotted to the next eligible applicant in the list.

Sd/-

Vice Principal (Academic)

To

1. The Principal
2. The Manager/ Administrator
3. Members of Executive Council
4. The Controller of Examinations
5. Heads of Departments
6. Office Superintendent
7. MI3

8. Concerned Sections/Notice Boards/ Files/Website