

Marian College Kuttikkanam Autonomous

No: MCKA/Ac/Adm/2025/UG/02

Kuttikkanam
13.05.2025

NOTIFICATION

Admission to UG Programmes

Instructions to candidates to ensure precision in the final submission of applications.

In order to calculate index marks for the publication of rank lists of Undergraduate (UG) programmes, candidates shall ensure that the following documents are uploaded on the admission portal www.mcka.in/ugadmission/ before 5.00 pm on 29 May 2024.

- 1) Mark list of Plus Two/ 12th Class. Application will not be considered for admission if the mark list is not uploaded.
- 2) NCC/NSS certificate at 12th level for availing grace marks.
- 3) Certificates for availing grace marks for Ex-serviceman.
- 4) Rajyapuraskar/ Nanmamudra certificate in the case of Scouts/Guides/Ranger/Rover at '**Plus Two Level**' for availing grace marks.
- 5) Community certificate from the approved authorities in the case of SC/ST students.
- 6) Certificates for Student Police Cadets for availing grace marks as per rules (**Plus Two Level**).
- 7) Sports/Cultural/Person with Disability quota students shall upload all the relevant certificates as a single pdf file.
- 8) Income certificate from Village Officer if the annual income is below 1 lakh for availing fee concession (applicable for aided programmes only).

The applications of candidates who do not submit the documents before the time stipulated above will not be considered for inclusion in the rank list. Such applications will be rejected summarily, and the College will not be responsible for such an action.

Sd/-
Vice Principal (Academic)