

# MARIAN COLLEGE KUTTIKKANAM AUTONOMOUS

## Minutes of the meeting of Governing Body

21 August 2024

Time: 10. 30 PM

Venue: Board Room MAGIS

Present:

Rev. Fr. Boby Alex Mannamplackal Chairman

Rev. Fr. Joseph Ponganthanath

Dr. Jose Kallarackal

Dr. K C Sunny

Dr. Joshy John

Mr. Biju P Mani

Prof. Dr. Ajimon George Principal and Secretary

The meeting started with a prayer.

After ascertaining the quorum, the meeting was called to order. The Chairman extended a warm welcome to the esteemed members at the first meeting of the reconstituted Governing Body. He extended a special greeting to Prof. Dr. K C Sunny, a distinguished new member who previously served as the Vice Chancellor of NUALS, Kochi and a Professor of Law at Central University of Kerala, Kasaragod. The Chairman expressed enthusiasm for the valuable contributions that the reconstituted Governing Body is expected to bring to the College.

The Principal then presented the agenda items on which the following resolutions were adopted after thorough deliberations:

Item No.	Agenda	Note/Report	Resolution
1	Action taken on the resolutions of previous meeting held on 19 <sup>th</sup>	Action Taken 1. Expert meeting to review low results. – BBA II	1. Approved the recommendations of Expert

	February 2024	<p>semester, MBA II semester, BA English II semester, BA Eco- II and IV semester.</p> <p>2. Legal opinion on retirement of self-financing staff.</p> <p>3. Report on Incubation Cell by Mr. Arun George Joseph. Discussion in <b>(Annexure II)</b> Presentation of Mr. Arun George Joseph in <b>(Appendix I)</b></p>	<p>Committee Report. Discussions in <b>(Annexure I)</b></p> <p>Resolved to accept the legal opinion regarding the retirement age of SF staff w.e.f 2025-2026 academic year onwards.</p> <p>Resolved to accept the report on Incubation Cell. Also resolved to allot dedicated spaces for an office to the Cell and for the extended office of MBF.</p>
2	<p><b>(a) Presentation and approval of results of</b></p> <p>(I) UG 2021-2024 and PG 2022-2024 batches</p> <p>(II) UG 2,4, and 6 semesters. (March 2024 examinations)</p> <p>(III) PG 2, 4, 6 and 8 semesters. (March 2024 examinations)</p>	<p><b>Appendix II</b></p> <p><b>Appendix III</b></p> <p><b>Appendix IV</b></p>	<p>Approved and ratified.</p>

	<p>(b) Issue of mark list to the students.</p> <p>(c) Issue of migration certificate and provisional certificate.</p> <p><b>(d) Diploma Results</b></p> <p>(I) PG Diploma in Administration and care management in Geriatrics (October 2023 examinations).</p> <p>(II) PG Diploma in counselling and psychotherapy (March 2024 examinations).</p>	<b>Appendix V</b>	
3	Approval of appointments of teachers in SF stream.	<b>Appendix VI</b> The appointments made after 01/02/2024.	Approved
4	Approval of the recommendations of Finance Committee (being an advisory body to the Governing Body)	Finance committee meeting held on 30/07/2024 as per item No. 2 approved and recommended to governing body to transfer Rs. 20/- Lakhs to Canara Bank account for payment through PFMS for advance spending of the autonomy grant for the year 2024-2025 and then to claim for reimbursement of Rs. 20/- lakhs from UGC. The budget for autonomy grant 2024-25 for Rs. 20/- lakhs was approved and recommended by the Finance committee meeting held on	Approved

		31/01/2024 and also by the Governing body meeting held on 19/02/2024.	
5	Admission 2024	The College has successfully completed the admission of both UG and PG for the year 2024 and has an enrolment ratio of 97% for UG and 94% for PG.	Reported and approved. The GB congratulated the Principal, Heads of Departments, faculties and other staff for the successful completion of the admission process. The Governing Body also congratulated Adv. Biju P. Mani and his team for their relentless efforts and dedication in the mission to develop and implement the FYUGP curriculum.
6	Reconstitution of Governing Body, Academic Council and different Boards of Studies	<p>(a) Governing Body reconstituted w.e.f 15<sup>th</sup> April 2024 for a period of 5 years.</p> <p>(b) Academic Council reconstituted w.e.f 1<sup>st</sup> June 2024 for a period of 3 years.</p> <p>(c) Board of Studies of all programs reconstituted w.e.f 1<sup>st</sup> June 2024 for a period of 3 years except for Integrated MSc Program in</p>	Reported, Approved and Ratified. <b>(Appendix VII and VIII)</b>

		Basic Sciences- Physics which was reconstituted in June 2023.	
7	PM USHA proposal submission	As per the instructions received from RUSA Kerala project directors' office, the college submitted the PM – USHA funding proposal for Rs. 5 crores to the office of RUSA on 25 <sup>th</sup> January 2024. The proposal has also been uploaded to PM USHA portal on 12th March 2024 as per directions from RUSA office.	Approved and Ratified. Summary of proposal in <b>(Appendix IX)</b>
8	Signing of agreement by Autonomous Colleges with the University as per MGU letter No. 12027/AC B7-2/2024/AC B7 dated 08/07/2024. & Government nominee to Governing body.	As a response to this letter, Principal has written a submission to the Registrar on 19/07/2024 to avoid insisting on signing an agreement citing University Grants Commission (Conferment of Autonomous status upon colleges and measures for maintenance of standards in Autonomous colleges) Regulations 2023 and also UGC Letter D.O. No. 2-66/2023 (AC- Policy Misc) dated 10 January 2024. But MG University vide letter No. 85682/ACB7-1/2024 AC B7 dated 03-08-2024 rejected the submission of the principal and insisted on submitting the agreement to the University.	Reported and approved. Principal reported that the University has not yet issued the notification regarding the extension of Autonomous status from 2022 - 2023 to 2031–2032. The Government did not suggest their nominee to the GB citing this as the reason and directed the principal vide order No.C3/74/2024/HEDN dated 26-07-2024 to submit the proposal for nominees after the issuance of notification

		<p>Details of discussion in <b>(Annexure III)</b></p> <p>All documents in <b>(Appendix X)</b></p>	by university.
9	<p>Appointment of Dr. Soosy Joseph as the Controller of Examinations</p>	<p>Dr. Soosy Joseph, Associate Professor was serving as the Controller of examinations w.e.f. 1<sup>st</sup> January 2022. She retired on 31<sup>st</sup> May 2024 as aided faculty. Now she is appointed as Associate Professor in Hindi in the department of languages w.e.f. 03/06/2024 as a permanent teacher in self-financing stream for a period of 3 years and is also appointed as the controller of examinations w.e.f. 04/06/2024 to head the examination cell of the college constituted as per clause 11.1 of the University Grants Commission (Conferment of Autonomous status upon colleges and measures for maintenance of standards in Autonomous colleges) Regulations 2023. Her appointment is also as per section 116 sub section 1 of Ordinance No. 48 of 2021, The University laws (Amendment) (No.2) Ordinance, 2021 which states that “The Principal of the college shall constitute an</p>	<p>Approved and Ratified.</p> <p>All documents in <b>(Appendix XI)</b></p>

		examination cell for every autonomous college headed by a teacher of the college”.	
10	Approval of nomination of 4 experts/academicians to Academic Council from outside the College representing areas such as Industry, Commerce, Law, Education, Medicine, Engineering, Sciences etc. Members to Academic Council to be nominated by the Governing Body - Clause 2.4 (4) of the University Grants Commission (Conferment of Autonomous status upon colleges and measures for maintenance of standards in Autonomous colleges) Regulations 2023	<p>The following experts/ academicians have been nominated to the Academic Council of the College as experts from outside the College as per clause 12.4 (4) of the University Grants Commission (Conferment of Autonomous status upon colleges and measures for maintenance of standards in Autonomous colleges) Regulations 2023.</p> <p>1. Mr. Anumod Alex, Principal Software Engineering Manager, Microsoft Corporation.</p> <p>2. Mr. Jeevan Sasidharan, Associate Director, Ernst &amp; Young.</p> <p>3. Adv. Augustine Peter IES (Retd.), Practicing lawyer, Supreme Court of India,</p> <p>4. Prof. Dr. G.S Gireesh Kumar, Principal, Henry Baker College, Melukavu, former Director, Centre for Continuing Education, Government of Kerala.</p>	Approved and Ratified.
11	Special examination for Mr.	A request seeking permission for conducting special	Approved and Ratified.

	<p>Ainembabazi Godwin (International student for B Com from Uganda sponsored by ICCR)</p>	<p>examination for Mr. Ainembabazi Godwin, a B com student was sent to Mahatma Gandhi University by the Principal on 29<sup>th</sup> January 2024 as he could not appear for the regular and save a semester exam due to a road accident resulting in a hand surgery and the University vide letter No 14377/EI-39-2/2024/EI 39 dated 21/03/2024 instructed the Principal to place his request before the Governing Body and to consider favorably for conducting special exam for Mr. Ainembabazi Godwin. The examination has been conducted and certificate issued.</p>	<p>All documents in <b>(Appendix XII)</b></p>
<p>12</p>	<p>Integration of other languages under the purview of the Board of Studies in English and renaming it as the Board of Studies in English and Other Languages.</p>	<p>The Academic Council meeting held on 20<sup>th</sup> June 2024 as per item No 6 resolved to rename the BoS in English as BoS in English and Other Languages. With the introduction of FYUGP from 2024 onwards, as per the structure given by Mahatma Gandhi University, every student who is pursuing an Under Graduate program has to compulsorily study one course in English in first and second</p>	<p>Approved Discussions in <b>(Annexure IV)</b></p>

		semesters and also one other language course. Therefore, the College started offering Malayalam, Hindi, Syriac, German, French, Spanish and Italian as other languages.	
13	School of Social Work recognized as Research Centre in Social Work	Mahatma Gandhi University vide order No. 3387/AC A 6/2024/MGU dated 16.04.2024 recognized School of Social Work as Research Centre in Social Work with two Research Guides, Dr. Jobi Babu and Dr. Justin P.J.	Reported.  All documents in <b>(Appendix XIII)</b>
14	Approval of Certificate Courses, PG Diploma and Certificate Programs offered by the Departments of MCMS, MCA, MHTM and BCA.	The Certificate Courses, PG Diploma and Certificate Programs listed in <b>Annexure V</b> are approved by the Academic Council in its meeting held on 20 <sup>th</sup> June 2024 considering the proposals from the respective BoS. Since they are Certificate Courses and Certificate programs, they do not require permission from the University.	Approved  List of courses in <b>(Annexure V)</b>
15	Dr. Thomas K.V, and Dr. Binu Thomas promoted as Professors by Mahatma Gandhi University, Kottayam.	Dr. Thomas K.V, HoD, School of Commerce and Professional Studies has been promoted by Mahatma Gandhi University as Professor with effect from 18.07.2018 vide order No 3350/AC B 5/2024/MGU dated 15.04.2024.	Reported.  The GB congratulated Dr. Thomas K V and Dr. Binu Thomas on their achievement.  All documents in <b>(Appendix XIV)</b>

		Dr. Binu Thomas, Department of Computer Applications has been promoted as Professor by Mahatma Gandhi University with effect from 01.08.2018 vide order No. 6304/AC B 5/2024/MGU dated 11.07.2024.	
16	New Research Guide in Commerce	Dr Rupa R, Assistant Professor, School of Commerce and Professional Studies has been approved as a research guide in Commerce by Mahatma Gandhi University vide order No 7017/AC A 6/2024/MGU with effect from 30/07/2024.	Reported All documents in <b>(Appendix XV)</b>
17	New facilities inaugurated in the College	Mediatheque Museum, New office for IQAC, Madonna Girls' Hostel (360 Students) and Carlo Boys' Hostel (212 Students) were inaugurated by the Bishop – Mar Jose Pulickal on 01 <sup>st</sup> August 2024.	Reported.  The GB acknowledged that Fr. Joseph through his unwavering dedication and vision has spearheaded a transformative revolution in the development of infrastructure in the campus. His efforts have significantly elevated the environment of the College setting a new standard for excellence

			in educational facilities.
18	Update on the research publications of the faculty in the year 2024.	<p>During the year 2024, faculty members have contributed 47 research publications to journals indexed in Scopus and Web of Science.</p> <p>Details of discussion in <b>(Annexure VI)</b></p> <p>Presentation in <b>(Appendix XVI)</b></p>	<p>Reported.</p> <p>The Governing Body congratulated the respective faculty members for their contributions to enhance the research output of the College. The GB also appreciated the exemplary leadership and encouragement of the Principal Prof. Dr Ajimon George for this achievement.</p>
19	<p>Any other matter permitted by the Chairman.</p> <p>1. NIRF ranking – Annual increment to be linked to their research output.</p>	<p>Principal made a detailed presentation of Marian NIRF score comparing with the score of 16 colleges in Kerala that figured in the top 100 of NIRF 2024. The score of 5 of the above-mentioned colleges are less than Marian without taking the score of Research and Professional Practice (RPC). The principal stressed the need for augmenting the research publication of the faculty.</p>	<p>The Principal has been authorized to implement measures to significantly improve the research output of the College, with the goal of achieving a position in the top 100 of the NIRF rankings in the near future.</p>

	<p>2. Instituting Department wise scholarships and modifications to existing scholarships.</p>	<p>Details of discussions in <b>(Annexure VII)</b> Presentation in <b>(Appendix XVII)</b></p> <p>Presentation by Dr. Shinta Sebastian, Nodal Officer, Scholarships.</p> <p>Details of discussion in <b>(Annexure VIII)</b></p> <p>Presentation in <b>(Appendix XVIII)</b></p>	<p>Resolved to institute the scholarships by Departments and also to approve the modifications as recommended.</p>
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The meeting came to an end at 1. 15 PM

Sd/-

Prof Dr. Ajimon George

Secretary

Sd/-

Fr. Bobby Alex Mannamplackal

Chairman