Marian College Kuttikkanam Autonomous

No: MCKA/Ac/Adm/2024/PG/02   15.06.2024

<u>NOTIFICATION</u>

Admission to MCom Programme

Instructions to candidates to ensure precision in the final submission of applications.

In continuation of the notification dated 6 June 2024, the following instructions are issued for urgent compliance by applicants to MCom programme at Marian College Kuttikkanam Autonomous.

In order to calculate index marks for publication of rank lists of MCom programme, candidates shall ensure that the following documents are uploaded in www.mcka.in/pgadmission/ **before 5.00 pm on 18 June 2024**.

1) Degree certificate / Consolidated mark list
2) Degree Semester wise mark list. The application will not be considered for admission if the mark list is not uploaded.
3) SSLC / Equivalent Certificate.
4) NCC and NSS certificate at UG level for availing grace marks.
5) Certificates for availing grace marks for Ex-serviceman.
6) Community certificate from the approved authorities in the case of SC/ST students.
7) Sports/Cultural/Person with Disability quota students shall upload all the relevant certificates as a single pdf file.
8) Transfer Certificate from institution last studied
9) Income certificate from Village Officer if the annual income is below 1 lakh for availing fee concession (applicable for aided programmes only).

Many applicants are yet to upload the above documents in the college website. The applications of candidates who do not submit the documents before the time stipulated above will not be considered for inclusion in the rank list and such applications will be rejected summarily and the College will not be responsible for such an action.

Sd/-
Vice Principal (Academic)