



MAKING COMPLETE

No.:MCK\Ac\Adm\23\UG\01

6 June 2023

NOTIFICATION

Admission to UG Programmes

Instructions to candidates to ensure precision in the final submission of applications.

In continuation of the notification dated 27 May 2023, the following instructions are issued again for urgent compliance by applicants to different UG programmes at Marian College Kuttikkanam Autonomous.

In order to calculate index marks for publication of rank lists of UG programmes, candidates shall ensure that the following documents are uploaded in www.mcka.in/ugadmission/ before 2 PM on **08/06/2023**.

- 1) Mark list of Plus Two/ 12th Class. Application will not be considered for admission if the mark list is not uploaded.
- 2) NCC/NSS certificate at 12th level for availing grace marks.
- 3) Certificates for availing grace marks for Ex-serviceman.
- 4) Rajyapuraskar/ Nanmamudra certificate in the case of Scouts/Guides/Ranger/Rover at 12th level for availing grace marks.
- 5) Community certificate from the approved authorities in the case of SC/ST students.
- 6) Certificates for Student Police Cadets for availing grace marks as per rules (12th Level).
- 7) Sports/Cultural/Person with Disability quota students shall upload all the relevant certificates as a single pdf file.
- 8) Income certificate from Village Officer if the annual income is below 1 lakh for availing fee concession (applicable for aided programmes only).

Many applicants are yet to upload the above documents in the college website. The applications of candidates who do not submit the documents before the time stipulated above will not be considered for inclusion in the rank list and such applications will be rejected summarily and the College will not be responsible for such an action.

Sd/
Vice Principal (Academic)