



TCS RECRUITMENT 2021

Role: Data Processing – Back Office Operations

Major Job Function: Data processing activities, Tracking and reporting of metrics.

The Associate is responsible for the daily data processing transactions related to their unit.

Job Description

As the requirement is urgent, joining of selected candidates will be immediate.


Both, Clearing Online Test & subsequent rounds of Virtual Online Interviews are mandatory for selection and receiving an offer.

Qualifications:

Eligible : All 2021 , 2020 & 2019 Graduates : **BCom, BA & BBA/BBM/BMS, BSc (IT & CS) & B.Sc General eligible (with 0-3 months experience).**

**** Not Eligible : B.Tech, BE, BMM, B.A. Statistics, BA Journalism, CA, ICWA, MBA, M.Sc., MA, M.Com are NOT eligible for the Test.****

Basic Criteria:

- Only 2021 & 2020/2019 pass out batch from BCom, BA & BBA/BBM/BMS, BSc (IT & CS)& General are eligible for the test with 0-3 months experience.
 - Only full-time graduates are eligible (15 years of regular education) – No Undergraduates/Correspondence Courses/Part-time/Open school.
 - Candidates with a gap of more than 2 years in education are ineligible for the test.
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- Candidates should NOT have more than 3 months of work experience to be eligible for the test.
- Candidates should be comfortable working in rotational shifts, including night shifts.
- Post graduates, students pursuing higher education and/or candidates with active backlogs are not eligible.

Skills needed:

Good Communication Skills (Spoken, Written) and interpersonal skills, Good analytical & logical reasoning skills , Willing to work in 24x7 environment (any shift), Basic computer and systems skills, Ability to use various applications in PC (especially MS word, MS excel proficiency is very essential). Basic Mathematics and Logical Reasoning Ability, Good keyboard skills.

TestDates: 20 ,27 September .5,12,19,20 October

Interview process – Online Test→ HR→TR→ MR. Interviews to be conducted virtually

*In the pandemic scenario, the selected candidates shall **work from home** , once the situation normalizes candidate needs to start reporting to nearest assigned TCS Operations Centre. Candidate may / may not have location preference, decision on deployment will be purely business in nature.*

DT No. is not mandatory for the Test. However candidates need to register their profile in TCS Next Step portal under BPS section and submit the complete form as DT No. will be required later to process the candidature of selected candidates.

System Requirements:

- * You should have a system with a working web cam and a microphone.
- * You must download the launcher for the respective OS and take the Assessment.

* The application for Windows 7 and 10 is the same and is different for Ubuntu 14 and Ubuntu 16.

* Supported on all the browsers and all the versions.

* Browser zoom should be set to 100%.

*Recommended browser: Google Chrome.

****Minimum Bandwidth -5mbps , Aleast 100 MB free disk space as to download 45 MB File used to launch assignment****

Interested Candidates Apply here: <https://forms.gle/fLJQoqQbrKXzxm4W9>
