

MARIAN COLLEGE KUTTIKKANAM (Autonomous)

Affiliated to Mahatma Gandhi University, Kottayam
NAAC Reaccredited with A Grade (CGPA 3.52/4)
College with Potential for Excellence
Kuttikkanam P.O, Peermade, Idukki District, Kerala India – 685 531

NOTICE

No. Acad/AC/Notice/02/2017


18th August, 2017

Notice is hereby given that a meeting of the Academic council will be held on 29th August, 2017, Tuesday at 2.15 PM at the Conference hall of the College to transact the following.

1. Discussion and approval of the minutes of the Academic council meeting held on 15th March 2017, matters arising out of the minutes and action taken.
2. To discuss the result analysis of all semesters of all UG and PG programmes under autonomous stream, improvement of standards etc.
3. To evaluate the internal assessment process of all programmes (UG and PG) under autonomous stream and also to discuss the difficulties faced, if any.
4. To discuss about and the process to design a structured feedback on curriculum from students, teachers, employers, alumni and parents.
5. Discussion and approval of modified MCA (Regular) syllabus 2016 admission as per item 2 (xi) of the BoS Computer Applications (PG) held on 23rd January 2017.
6. Clarification of evaluation rubrics of M.Phil 2016 admission as per BoS Social Work held on Friday 4th August, 2017.
7. To discuss on the inclusion in the curriculum the following,
 - a) Curricula developed have relevance to the local/national/regional/global development needs
 - b) Curricula have learning objectives including programme outcomes, programme specific outcomes and course outcomes.
8. To consider any other matter with the permission of the Chair.

For and on behalf of the Academic Council


Principal


Member Secretary

To

1. Fr. Dr. Roy Abraham, Principal, (Chairman)
2. Dr. Ajimon George, Associate Professor, Marian College (Member Secretary)
3. Mr. Sajan N. Thomas, Head, Department of Hospitality Management
4. Dr. Jojo K Joseph, Head, Research & PG Department of Commerce, Marian College (Member)
5. Mr. Joshy John, Head, Department of Business Administration, Marian College (Member)
6. Dr. Rajimol A., Head, Department of Computer Applications, Marian College (Member)
7. Dr. Chackochan J Njavellil, Head, M.Com (Aided) Programme, Marian College (Member)
8. Dr. K.V. Thomas, Head, M.Com PGDM, Department of Commerce, Marian College (Member)
9. Fr. Dr. Hubby Mathew, Director, School of Social Work, Marian College (Member)
10. Dr. Mendus Jacob, Director, PG Department of Computer Applications, Marian College (Member)
11. Dr. Rasi R.A. Head, MSW Programme, Marian College (Member)
12. Mr. Ajesh P Joseph, Head, BSW Programme, Marian College (Member)
13. Mr. Win Mathew John, Head, MCA Programme, Marian College (Member)
14. Dr. Muralivallabhan, Director, Department of Economics, Marian college (member)
15. Mr. Joy Joseph, Head, Department of English, Marian College (Member)
16. Mr. Sabu Augustine, Head, Department of Mathematics, Marian College (Member)
17. Dr. Binu Thomas, Assistant Professor, Marian College (Nominee of Principal and Member)
18. Dr. Thomas K.V. Assistant Professor, Marian College (Nominee of Principal and Member)
19. Dr. Sr. Flower Kommattam, Associate Professor, Marian college (Nominee of Principal and Member)
20. Dr. Jose James, Former Registrar, Mahatma Gandhi University, Kottayam (Nominee of Principal and member)



21. Mr. Ajay George, Managing Director, Bipha Drug Laboratories Pvt. Ltd (Expert from outside and member)
22. Dr. K. Alexander, Principal, St. Dominics College, Kanjirappally (Expert from outside and member)
23. Prof. Vijayakumar, Director, Department of Communication and Media Studies, Marian college (member)

Special Invitees

1. Mr. Biju P Mani, Controller of Examinations
2. Dr. Soosy Joseph, Joint Controller of Examinations

A handwritten signature in black ink, appearing to be 'D. Soosy', written over a horizontal line.

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Minutes of the meeting of Academic Council (AC)

Held on 29th August, 2017 Tuesday at 2.15 pm in the Conference hall of the College

After ascertaining that the requisite quorum of one-third of the members of the Academic Council is present, the Principal chaired the meeting of Academic Council. The items in the agenda specified in the notice of the meeting were discussed.

- 1) It is resolved to approve the minutes of the academic council meeting held on 15th March 2017 without modifications.
- 2) After the result analysis the AC opined that Faculty members should make sincere efforts to improve the pass percentage and the number of A+ and A grades of all UG and PG under the autonomous stream.
- 3) The number of questions of CA1 and CA2 internal examinations in the MOODLE platform shall be increased above the required number of questions to be answered by a student (the minimum number is 20 multiple choice questions for CA1 and 30 questions for CA2) so that MOODLE generates random questions. This will ensure that students attending examinations and sitting nearby get different questions at a time.
- 4) Dr. Binu Thomas, IQAC coordinator along with the members of the criteria on curricular aspects to design a structured format and collect feedback on curriculum from students, teachers, employers, alumni and parents.



- 5) It is resolved to approve the modified MCA (Regular) syllabus 2016 admission submitted by the BoS Computer Applications (PG) as per item 2(xi) of the minutes of their meeting held on 23rd January 2017.
- 6) It is resolved to approve the clarification of evaluation rubrics of M.Phil 2016 admission submitted by the BoS (M.Phil- Social Work) as per item No. 3 of the minutes of their meeting held on 4th August, 2017.
- 7) Dr. Binu Thomas, IQAC Coordinator requested all BoS Chair to incorporate into the syllabus the following.
 - a. a write up that the curricula developed have relevance to the local/national/regional/global development needs
 - b. the curricula have learning objectives including programme outcomes, programme specific outcomes and course outcomes.

The meeting concluded at 4.30 p.m with vote of thanks to the Chair and members present by Dr. Ajimon George, Member Secretary to the AC.

29th August, 2017



Fr. Dr. Roy Abraham

Chairman



Dr. Ajimon George

Member Secretary