

## Marian College Kuttikkanam (Autonomous)

No: MCK\Ac\Adm\PG\2021\07

Kuttikkanam  
11/09/2021

### NOTIFICATION

#### Rank list for First Allotment – Master of Social Work (MSW)

Marian is happy to publish the final Rank List for the First Allotment of **Master of Social Work (MSW)** for the Academic Year 2021-2022.

**Admission Counselling will be done online.** Online classes will begin after the completion of the admission and will be informed through SMS and email.

#### Procedure of Online Counselling.

**Step 1:** Candidates selected for admission will receive SMS confirming the admission from the College Admission Cell.

**Step 2:** Pay the Fees online on or before 15<sup>th</sup> September, 2021.

**Step 3:** Upload all required certificates.

1.	Aadhaar Card	Compulsory. (Time extension can be given)
2.	Mark list of Degree or equivalent. ( <b>Computer copy</b> )	Compulsory
3.	SSLC or equivalent Certificate issued by the concerned boards.	Compulsory
4.	Transfer Certificate(TC) ( <b>Original</b> ) (To upload TC please see the sample provided in Appendix 1 on page 3, change the year to 2021)	Compulsory
5.	Conduct Certificate (must be issued by the issuing institution within the last six month of the admission date)( <b>Original</b> )	Compulsory
6.	Community Certificate. ( <b>Original</b> )	Compulsory for SC & ST
7.	Income Certificate for K.P.C.R Educational Assistance to SEBC Certificate. ( <b>Original</b> )	Required for students below 1 lakh annual income. (Time extension can be given)
8.	Disability Certificate (Person with Disability quota)	If applicable for admission

9.	NSS/NCC Certificate (received at the Higher Secondary level)	If applicable for admission
10	Ex-service men Certificate (for the children of Ex-service men)	If applicable for admission

**Step 4:** After the successful uploading of certificates candidate has to upload the Declaration provided in the **APPENDIX 2 on page 4.**

**\*\* Contact details are given in APPENDIX 3 in page 5.**

Vice Principal (Academic)

To

1. The Manager
2. The Principal
3. Apex Body Members
4. PRO
5. The Controller of Examinations
6. Heads of all Under Graduate Departments
7. Office Superintendent
8. Concerned Sections/Notice Boards/ Files/Website

**APPENDIX 1**

**FORM 5**  
[SEE RULE VI 17 (1)]

**TRANSFER CERTIFICATE**

TC No. **1 / 2018 - 19**

Ad. No: **5029**

Name of School :

Whether the School is  
Govt, Aided or Recognised }  
}

Name of the Pupil.....:

Name of parent/guardian  
and relationship of the  
pupil to the guardian }  
}

Nationality.....:

Religion.....:

Whether the pupil belongs to  
SC/ ST/ OBC or whether he/she  
is a convert from the SC/ ST }  
}

Date of Birth according to  
Admission Register }  
}

Standard in which pupil was last enrolled.....:

Date of admission or promotion to that standard.....:

Whether qualified for promotion to a higher std.....:  Yes  No

Whether the pupil has paid all the fees due.....:

Whether the pupil was in receipt of fee concession  Yes  No

Date of pupil's last attendance at school.....:

Date on which the name was removed from roll.....:

Date of application for certificate.....:

Date of issue of certificate.....:

Reason for leaving.....: **Higher Studies/ As per request**

*Submitted to MCKA for admission - 2020*  
*Signature of the Student with date*  
*Signature of the Guardian*

Principal



### **APPENDIX 3**

1. Technical issues regarding payments – 9744255785
2. For query regarding admissions:

- Mr. Balu B Pillai, Phone: +919746922464

E-mail: [balu.pillai@mariancollege.org](mailto:balu.pillai@mariancollege.org)

Text Message: +919746922464

- Mr. Mathew T John, Phone: +919995373057

E-mail: [mathew.john@mariancollege.org](mailto:mathew.john@mariancollege.org)

Text Message: +919995373057